

## **BYLAWS of the Community Partnerships Academy Leadership Council** **Revised 11-1-07**

### **Function of Leadership Council:**

- Revise as necessary and monitor progress toward Achievement and Equity Goals. Develop programs and determine priorities for allocating resources to address problem areas.
- Monitor school progress toward achieving Whole School Outcomes for all students, identify problem areas, and recommend programmatic solutions. (e.g. review graduation portfolio plan, develop SAT/ACT preparation support...)
- Address major policy issues raised by constituent groups, or by the BHS administration. (e.g. establishing advisories, changing programmatic focus...)
- Facilitate communication between constituent groups.

### **Membership:**

- 4 parents, 4 students, 4 staff, counselor and VP – one vote each.
- 4 parents should be representative of the different grade levels and communities represented by student population
- 4 students should be elected by students, president (and VP as alternate) from each grade level

### **How we make decisions:**

We aim for consensus, and vote using thumbs up, sideways, or down. On time sensitive issues, however, time limits will be agreed to and once time is exhausted a vote may be taken with 80% agreement required to pass. No decision is not an option.

A Quorum must exist for any such vote. A quorum consists of at least two from each constituent group.

How decisions are communicated:

Representatives will report back to their respective constituent groups. The newsletter will announce important program changes, and all minutes will be posted online on the website.

### **Responsibilities of Constituent Groups, and their Representatives:**

- Constituent groups will organize social events, create internal structures, and conduct appropriate activities.
- Constituents will bring concerns to Constituent Council. Leadership Council representatives will act as advocates to help gather data to find out more about the issue, so constituents can discuss whether and how to bring it to the Leadership Council.

- Issues raised in constituent groups will be raised in report section of Leadership Council during 1<sup>st</sup> part of LC agenda. Once brought to the Leadership Council with whatever data has already been gathered, the Leadership Council will give feedback and will forward the issue to the other constituent groups for input and discussion.
- Constituent groups must have a decision making process in order to decide on input to the Leadership Council.
- Once feedback has been given by the Leadership Council, proposals should be developed in writing and with supporting data.
- Once all three constituent groups have discussed and developed input on any issue, the Leadership Council will put the item on the next available agenda for a decision. Leadership Council decisions are final.
- If the decision is contrary to the constituent group's request, every effort will be made to bring the community together to help deal with the needs evidenced by the concern they raised.

**Meeting Protocols:**

- Leadership Council will meet on the first Thursday of each month
- Minutes will be posted online and will be consolidated by the newsletter person and included in the newsletter
- Agendas will be developed by lead teachers with input from LC members and/or constituent groups (at least one week in advance).

**Main Priorities of Constituent Groups (as defined '06-07):**

**Teachers:** Strengthen connection of teachers to families (social events, newsletter). Integrate all subjects into core themes of CP Academy (i.e. Science), and develop graduation portfolio.

**Students:** Strengthen student leadership, develop structure (elections), improve communication, increase student role in many aspects of school, including internship development.

**Parents:** Address issues of equity and fairness, from community values (issues of bullying and racism) to academic issues (e.g. fair distribution of homework). Find ways to work with teachers to build community and improve student success.